

Novated Lease Termination Request

Please sign, scan and return the completed form to novatedterminations@toyota.com.au



EMPLOYER DETAILS

Employer name Termination date

Reason for termination

Lease end Termination of employment Involuntary redundancy Paid out lease early

Other ▶ Specify

EMPLOYEE DETAILS

Title First name Surname

Payroll number Home phone number Mobile phone number

Personal email address

Residential address Postcode

MOTOR VEHICLE DECLARATION

Rego number Contract number Odometer reading ▶ Date odometer read

Number of days unavailable for private use

Do you have any vehicle expenses that you have paid for directly and not claimed through your novated lease?

No Yes ▶ Please attached copies of receipts for TFM to action

AUTHORISATION

Signature

Date

Please email the completed form to: novatedterminations@toyota.com.au or post to 2 Fennell Street, Port Melbourne VIC 3207

T 1300 888 870 E novatedterminations@toyota.com.au
toyotafleetmanagement.com.au